



ACME TOWNSHIP PARKS & TRAILS MEETING
ACME TOWNSHIP HALL
6042 Acme Road, Williamsburg MI 49690
December 16th, 2016 10:00 a.m.

ROLL CALL:

Committee:

	Feringa		Heffner		Heflin		Jenema
	LaPointe		Timmins		Wentzloff		
	Heinert		Kushman				
	Winter						

Advisory:

Staff:

A. PUBLIC COMMENT:

B. APPROVAL OF AGENDA:

C. INQUIRY AS TO CONFLICTS OF INTEREST:

D. CORRESPONDENCE:

E. ACTION:

1. Approve Parks & Trails Minutes 11/18/2016

F. OLD BUSINESS:

1. Bayside Park Trust Fund Grant – Next Steps
2. Bayside Park → Deepwater Point Trail Segment
3. Adopt-A-Bench Program

G. NEW BUSINESS:

1. Adopt 2017 Regular Meeting Schedule

H. PUBLIC COMMENT

ADJOURN:

ACME TOWNSHIP PARKS & TRAILS MEETING
ACME TOWNSHIP HALL
6042 Acme Road, Williamsburg MI 49690
December 16th , 2016 10:00 a.m.
Approved 01/20/17

ROLL CALL:

Committee:	A	Feringa	X	Heffner	A	Heflin	X	Jenema
	A	LaPointe	X	Timmins	X	Wentzloff		
Advisory:	X	Heinert	X	Kushman				
Staff:	X	Winter						

A. PUBLIC COMMENT: None

B. APPROVAL OF AGENDA: Wentzloff, 2nd. By Timmins.
Motion carries

C. INQUIRY AS TO CONFLICTS OF INTEREST:

D. CORRESPONDENCE: Received Chocolate for the holidays from Gosling and Czubak.

E. ACTION:

1. Approve Parks & Trails Minutes 11/18/2016 Motion to approve by Wentzloff, 2nd. By Timmins.
 Motion carries

F. OLD BUSINESS:

1. Bayside Park Grant Update - The Township was awarded the MDNR trust-fund grant. The State usually allocates the grant money and signs the official paperwork in June. The township can not begin work until the paperwork is signed. Klaus encourages the township to be ready, as he feels the State may authorize the township to start work as early as April or May 2017.

Next steps. 1) signed agreement between the Township and the State

2) Certify plans and bid spec's

3) Submit to DNR for authorization

4) Township puts out bid requests

5) Draft notice of award

6) Back to DNR and the township board to approve contractor.

The township doesn't need DNR approval for an engineer.

Shawn asked if the DNR restricts the contractors the township can use based on DNR requirements, such as MDOT does.

Klaus said that most contractors that build trails already meet MDOT/DNR requirements.

Discussion followed about the flow of funds needed from GTRLC and how the money is allocated from the state.

Discussed possible timelines for the project to begin. Hefner asked about the ability of people to use the beaches and parks or if it would be closed.

Klaus believes that beach access will be able to be maintained in different areas as

construction happens. May lose parking while the parking lot is done, although it's possible to stage them and keep some parking.

Hefner asked about paving shore rd. Klaus confirmed the township will have to work with MDOT.

2. Bayside Park- Deep water point trail segment- Kushman updated the committee on a generous, anonymous donation will pay for the ½ the trail from Shore Rd. through deep water natural area. TART will be funding the other half of that section. Estimated cost is \$50,000. Talked to Mike Okma from the Land Conservancy. There are conservation easements for Deep Water point that allows for passive use. There are no restrictions the township does need to supply the Conservancy with a letter outlining materials used as well as size and other spec's.

TART is working with HOA to obtain trial approval through their properties..

Work is scheduled to start in the 1st. Quarter of 2017. TART is working to get all the easements.

Up date on the connector on the East side of 31, still working with the hotels to gain owner/board approval. The hotels are going through their legal process.

Chris gave an update on Elk Rapids. They have a committee put together to work on a trail from Williams Rd. to Maple Bay.

TART has gained resolutions of support from every community along the purposed Traverse City to Charlevoix trail, except Antrim. TART is going to Antrim County's board meeting at the beginning January.

Further discussed the Tap grant, and how the DNR grant changes the townships outlook on that. It will be readdressed in the future.

3. Adopt-A-Bench Program-Klaus recommended looking at higher quality benches. Discussed using recycled plastic benches and the downsides of them.

Discussed coming up with a bench price point.

Klaus will have more bench options for the committee to look at, at the January meeting.

G. NEW BUSINESS:

1. **Adopt 2017 regular meeting schedule.**

Motion to approve 2017 regular meeting schedule, with the time change of an 8:30 am start time

Motion Timmins, 2nd. Wentzloff.

H. PUBLIC COMMENT none

ADJOURN: Closed by unanimous consent

**ACME TOWNSHIP PARKS & TRAILS MEETING
ACME TOWNSHIP HALL
6042 Acme Road, Williamsburg MI 49690
November 18th, 2016 10:00 a.m.**

ROLL CALL:

Committee:	A	Feringa	X	Heffner	X	Heflin	X	Jenema
	A	LaPointe	X	Timmins	X	Wentzloff		
Advisory:		Heinert	X	Kushman				
Staff:	X	Winter						

A. PUBLIC COMMENT: None

**B. APPROVAL OF AGENDA: Timmins, 2nd. By Heflin With addition of Jim Heffner for TART trails under correspondence and adding Bunker Hill boat launch under old business #5.
Motion carries**

C. INQUIRY AS TO CONFLICTS OF INTEREST:

**D. CORRESPONDENCE: Jim Heffner for Tart Trails; Jim presented the plaque from TART that the township was awarded, accepted by Jim and Klaus, at the TART Volunteer Appreciation Dinner. Amy will present the award to the Board at the December board meeting.
Jim also read an email from the GTRLC.**

E. ACTION:

1. Approve Parks & Trails Minutes 10/21/2016 Motion to approve by Heffner, 2nd. By Heflin.
Motion carries

F. OLD BUSINESS:

1. Bayside Park Grant Update - Shawn went over the MDNR trust fund grant. 20 points were gained from the original score after Shawn and Klaus sent in the revisions. The township will have an answer in December as to whether or not the township receives the grant
2. 2% Grant Application – Trail Engineering - Discussed the best strategy to go after grants for the bike trail and which section of the trail we would start with.. Amy Jenema, Julie Clark and Shawn will be meeting on Nov. 28th. With a representative (Amy) from MDot, to go over which of Acmes projects would best fit in the TAP program. That meeting will determine the amount and scope of the project to be requested for board support of submittal of a Tribal 2% grant, due in December, to pay for engineering cost that the TAP grant does not cover. Options discussed are as follows;

Option A) Only the Acme connector trail, if we remain with Gosling and Czubak some of the engineering work has been done which will help keep cost down.

Option B) A trail from Gilroy Park all the way to North Bayside and from the train tracks on Bunkerhill down to the shoreline. If this option is chosen the board would be asked to support a 2% grant for all the engineering costs.

Option C) None of the projects qualify for TAP funding, committee would ask the board to

support a 2% grant for the full cost of the Acme connector trail area.

Motion: Heflin, 2nd Jenema

Motion to recommend to the board submittal of a 2% grant for 1 of 2 projects.

- 1) Engineering and construction of the Acme connector trail.
- 2) The engineering costs for the Acme Connector Trail and TC to Charlevoix trail.

Dependent on the outcome of Shawn and Julie's meeting with the TAP coordinator about how Acme projects may or may not fit within the requirements of a TAP grant.

Motion carries

3. Adopt-A-Bench Program- looked at Kalamazoo's program and how it was set up. All agreed with a little tweaking it could work for Acme. Looked at different bench styles, everyone is to mark their favorite 3 or 4 from the styles shown and give them back to Amy.
A letter explaining the program will go out in the February accessors letter.
4. Yuba Creek Natural Area Trails Shawn met with Steve Lagerquist about a trail through the yuba creek natural area. The committee went over the 2 different options, shown in blue and yellow. Heffner noted that in his experience the blue trail would be the better option because of vegetation and slope.
Jay Zollinger is speaking with the Valiquette family about acquiring an easement across their property, as the the trail would go over a portion of their land.
Discussed Americorp helping to build the trail. Felt the board should discuss budgeting funds for Americorp, from 2017 budget, to help cover cost of trail building and autumn olive removal. Timeline for work is around Sept. 2017.
Heffner brought up re-mowing the existing trail to better follow the contours of the land. Discussion followed.
5. **Bunkerhill Boat launch-** Brian Terhune came in with a plan for parking at Bunkerhill. The committee discussed how the plan didn't leave room for the trail. Acme Board needs to decide if the township will purchase Gilroy park or not, and to decide if the road end launch at Bunkerhill will be closed.

G. NEW BUSINESS:

H. PUBLIC COMMENT none

ADJOURN: Motion to adjourn Timmins, 2nd by Heflin
Motion carries



Planning and Zoning

6042 Acme Road | Williamsburg, MI | 49690

Phone: (231) 938-1350 Fax: (231) 938-1510 Web: www.acmetownship.org

PLANNING COMMISSION

2017 Regular Meeting Schedule

The Planning Commission meets the second Monday of each month at 7:00 pm.

Acme Township Hall
6042 Acme Rd
Williamsburg, MI 49690

Meeting Dates
January 20
February 17
March 17
April 21
May 19
June 16
July 21
August 18
September 15
October 20
November 17
December 15

If you are planning to attend and require any special assistance, please notify Cathy Dye, Township Clerk, within 24 hours of the meeting at (231) 938-1350 or cdye@acmetownship.org

For planning and zoning questions please contact Shawn Winter, Planning and Zoning Administrator, at (231) 938-1350 or swinter@acmetownship.org